



**NEW JERSEY
MEDICARE
BENEFICIARY
PROTECTION
PROGRAM**

Memorandum

TO: Acute Care and Long-term Acute Care Hospital (LTACH) HQSI Liaisons
FROM: Carolyn Hezekiah Hoitela, MLS, Director, Library & Information Services
DATE: March 13, 2009
RE: 2008 Physician Acknowledgement Statements

Healthcare Quality Strategies, Inc., (HQSI) is required by the Centers for Medicare & Medicaid Services (CMS) to annually monitor physician acknowledgement statements for all acute care facilities in the state of New Jersey. For specific information regarding your hospital's responsibilities, please refer to the *Medicare Hospital Manual*, Section 415, Page 4-149.

To summarize, your hospital is required to have on file a signed and dated acknowledgement statement from each attending physician at the time of or before:

- Admitting privileges were granted to the physician at your hospital
- The physician admits his/her first patient

Existing acknowledgement statements signed by physicians already on your staff will remain in effect as long as the physicians have admitting privileges at your hospital (see 42 CFR 412.46, attached).

CMS requires that hospitals send HQSI a list of physicians granted admitting privileges in **calendar year 2008**. Using the attached Excel spreadsheet (2008 Physician Acknowledgements.xls); please fill in the following information for each new physician:

- Physician name (last name, first name)
- Unique Physician Identification Number (UPIN); (e.g., A12345) or National Provider Identifier (NPI) (e.g., 2345678801)
- The date the physician signed the acknowledgement statement
- The date the first claim was submitted for payment to Medicare

The spreadsheet and instructions are also available on our website at www.hqsi.org, under Healthcare Providers, Medicare Case Review, Resources. In addition, a photocopy of the signed and dated physician acknowledgement statement must be provided to HQSI for each new physician on the list.

Please print out and return the completed spreadsheet and the hard copy of the signed physician acknowledgement statement to my attention by April 13, 2009. As directed by CMS, HQSI must refer noncompliance with this request to the CMS Regional Office.

If you have any questions regarding this request, please feel free to contact me at 1-732-238-5570, extension 2012, or via E-mail at choitela@njqio.sdps.org. Thank you for your attention to this matter.

[Code of Federal Regulations]
[Title 42, Volume 2, Chapter 4]
[October 2006 Edition]
From the U.S. Government Printing Office via GPO Access
[CITE: 42 CFR 412.46]

**Code of Federal Regulations (CFR): Title 42: Public Health
Chapter IV--Centers for Medicare & Medicaid Services,
Department of Health and Human Services**

Subchapter B—Medicare Program

Part 412—Prospective Payment Systems For Inpatient Hospital Services

*Subpart C—Conditions for Payment Under the Prospective Payment Systems for
Inpatient Operating Costs and Inpatient Capital-Related Costs*

§ 412.46 Medical review requirements: Physician acknowledgement.

(a) *Basis.* Because payment under the prospective payment system is based in part on each patient's principal and secondary diagnoses and major procedures performed, as evidenced by the physician's entries in the patient's medical record, physicians must complete an acknowledgement statement to this effect.

(b) *Content of physician acknowledgement statement.* When a claim is submitted, the hospital must have on file a signed and dated acknowledgement from the attending physician that the physician has received the following notice:

Notice to Physicians: Medicare payment to hospitals is based in part on each patient's principal and secondary diagnoses and the major procedures performed on the patient, as attested to by the patient's attending physician by virtue of his or her signature in the medical record. Anyone who misrepresents, falsifies, or conceals essential information required for payment of Federal funds, may be subject to fine, imprisonment, or civil penalty under applicable Federal laws.

(c) *Completion of acknowledgement.* The acknowledgement must be completed by the physician at the time that the physician is granted admitting privileges at the hospital, or before or at the time the physician admits his or her first patient. Existing acknowledgements signed by physicians already on staff remain in effect as long as the physician has admitting privileges at the hospital.

[60 FR 45847, Sept. 1, 1995]

Source: Electronic Code of Federal Regulations (e-CFR), Available:
<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>